PADBURY PRIMARY SCHOOL

CLASS PLACEMENT POLICY

RATIONALE:

Individual class placements can have a significant effect on a student’s attainments and must be based on professional judgements about the student’s educational needs, circumstances and interests.

PROCESS:

* Admin team establishes class structure options for the following year;
* Principal advises relevant teachers of the options;
* Teachers give consideration to optimal class placements;
* The Principal advises parents, via the school newsletter, that student placements are being considered for the following year;
* The Principal publishes the likely classroom organization for the following year;
* Parents are invited to submit written requests with respect to class placements. The submissions

must be based on educational reasons, addressed to “The Principal” and marked “Confidential”;

* Where appropriate or upon request, teachers should discuss individual placements with parents;
* Teachers currently teaching particular cohorts confer regarding placements for the following year taking into consideration the criteria listed below: -

FORMING COMPOSITE CLASSES

Classes should be homogeneous with respect to academic performance, social development,

behaviour and gender balance. Teachers will consider the following when forming composite classes:

* + Academic performance
  + Behaviour
  + Social development
  + Social network
  + Previous class placements
  + Special needs such as twins, family situation and parent-teacher issues
  + School Psychologist recommendations
  + Written parent submissions regarding a student’s **educational** needs

The following should be noted:

* All classes have students across a range of developmental levels. Composite classes are no different.
* All written parent submissions will be given consideration but will not automatically be accommodated; and
* The final decision regarding student placement rests with the Principal.

Endorsed by School Council: 16th March 2016