



PADBURY PRIMARY SCHOOL

CLASS PLACEMENT PROCEDURE

Objective

Padbury Primary School uses this school class placement process to allocate students into classes for each year. This procedure ensures that an informed professional judgement of both the teaching staff and admin team is applied. It further allows for all available information to be considered in the placement process.

Class structure

Prior to student placement, the Administration Team determines the school class structure for the following year. Class structure will be based on anticipated enrolments, enrolment trends, and the need for flexibility.

Due to the size of the school and number of available teachers, split classes are a likely occurrence at Padbury Primary School. Teachers are experienced at meeting the academic, social, and emotional needs of all students in both year levels of a split class. Students are placed in a split class based on student placement considerations below only. Academic performance is not a criterion for placement into split classes.

Student placement considerations

Staff members in each year level meet to determine the placement of their current students for the following year, taking into consideration the criteria below:

- Classes are desired to be homogenous with respect to academic performance, gender balance, and social balance, including behaviour characteristics;
- Special educational needs of a student;
- School psychologist recommendations;
- Established friendships between students - classes will be set to enable students to have at least one friend they have identified during Term 4;
- Class placements in previous years ; and
- Parents' and carers' written requests to the principal will be considered if these requests are addressing the child's academic, social, and emotional development.

Notes

The final decision for students' placements within classes remains with the principal.

Padbury Primary School likes to thank the parents and carers of our students for respecting the school's judgement in placing your children in their classroom for the following year.

Parent Requests

Parents who wish to submit a request for their child's class placement may write to the principal. These requests will be invited in the newsletter during Week 4 of Term 4. Requests should include relevant information regarding the child's academic, social, and emotional development. Please note that specific teacher requests will not be considered. All parent requests must be submitted by the end of week.

A detailed version of the Placement Process can be found here <https://padburyps.wa.edu.au/wp-content/uploads/2024/10/Padbury-Primary-School-Class-Placement-Process-2024.pdf>